

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORKSESSION MEETING

OF

November 3, 2014

A work session meeting of the Board of Education was held on Monday evening, November 3, 2014 in the High School Library. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Chu, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. McLean, and Mr. Novosielski. Also present were Mr. Hurley and Mr. Kelly. Mr. Arce arrived at 7:35 P.M.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

MINUTES APPROVAL Regular Meeting, October 13, 2014

No corrections. Minutes approved as recorded.

SPECIAL PRESENTATIONS: Mr. Tully – Board of Education Trustee

Mr. Novosielski formally thanked Mr. Tully for his three years of service to the Board, noting his time as Chair of the Finance and Building and Grounds Committees, and participation on the Negotiations Committee. He wished him well in his future endeavors. Mr. Tully thanked the Board and administration for the opportunity to serve.

REPORT OF THE SUPERINTENDENT

Mr. Hurley reported that he had attended, along with Mrs. Jones, Mr. Chu and Mr. Kelly, the annual NJSBA conference, met with many vendors and attended several workshops. While there, he set up dates for the Board to meet with Al Annunziata, NJSBA Field

Services Rep to discuss the Board's self-evaluation and provide ethics training. (Jan. 12, 2015) Additional training may be provided on (Feb. 2, 2015), if necessary. He also reported that The Rutherford Community Prevention Coalition, a group formed by the Municipal Alliance, the Lindsey Meyer Institute, and the Mayor/Council, applied for and received a Federal grant of \$125,000 per year for the next five years. The money will be used by the Coalition to run programs to keep young people away from drugs, alcohol, and tobacco.

REPORT OF THE PRESIDENT

Mr. Novosielski reminded the Board members that Board of Education self-evaluation forms are due no later than November 15. He also reminded all to vote in tomorrow's election.

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD – Sean Sullivan

Mr. Sullivan updated the Board on upcoming events for students at Rutherford High School.

MEETING OPEN TO THE PUBLIC (Action Items Only) 7:43 P.M. [None]

NEW BUSINESS (Action to be Taken)

PERSONNEL: [None]

FINANCE:

Motion by Mr. McLean, seconded by Mrs. Jones to approve Finance Items #1A thru #3A:

APPROVAL OF BILLS

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

| | |
|---------------------|------------------|
| Accounts Payable | 1,123,338.28 |
| Offline Checks | 3,480.02 |
| Food Service Checks | 0.00 |
| Payroll | 2,475,505.45 |
| General Activities | <u>10,657.86</u> |
| Total | 3,612,981.61 |

SECY/TREAS REPORT
September 2014

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending September 30, 2014, and certifies that the reports indicate that no

major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET
TRANSFERS

3A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period September 1, 2014 through September 30, 2014 as attached.

Roll Call Vote on Finance Items #1A thru #3A:

| | | |
|---|--------------------|-----------------------|
| Mrs. Ahmed – aye, abstained on Ck #'s-13321 & 13322 | Mrs. Jones – aye | Mr. McLean– aye |
| Mr. Arce – aye | Mrs. Lanni – aye | Mr. Novosielski – aye |
| Mr. Chu – aye | Mrs. Librera – aye | |

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed will report on the meeting of the Personnel Committee and items to be acted upon at the November 10, 2014 regular meeting.

NANCY KENNY

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Nancy Kenny, English teacher at Rutherford High School, effective January 1, 2015.

On roll call all members present voted_____.

SERVICE PROVIDERS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of the following service providers for the 2014-2015 school year:

| Specialty | Name | Fee |
|-----------------------------|----------------------|---------------|
| ABA Home Instructors | Cockcroft, Kathleen | \$35 per hour |
| | Curley, Megan | |
| | Nardelli, Laura | |
| | Canova, Rosemarie | |
| | Freudenberg, Adriane | |
| | Sabale, Jacqueline | |

Bijak, Krystyna
 Van Dien, Linda
 Rosamilia, Diane
 Wenzelberg, Cathy
 Griffiths, Carolyn

ABA Home Program Coord. Canova, Rosemarie \$39 per hour
 Sabale, Jacqueline
 Bijak, Krystyna
 Freudenberg, Adriane

Home Programming Decker, Lynn \$35 per hour
 Collins, Megan
 Smallstey, Stephanie

Listening Program Van Dien, Linda \$35 per hour

Reading Inst. 1:1 DeSanto, Jennifer \$35 per hour

Social Skills Grompone, Peter \$35 per hour
 Freudenberg, Adriane \$35 per hour

INDEPENDENT EVALUATIONS

Learning Network Association \$400 LDT-C Evaluation w/report
 (Helen Roscoe)

Comprehensive Educational Services – Frank Falcone \$400 LDT-C Evaluation w/report

Excel Educational Testing & Resources, LLC – Margaret Tiffner \$400 LDT-C Evaluation w/report
 \$80 per hour consultation services

Dr. Rocco R. Recchione, Ed.D. \$400 LDT-C Evaluation w/report
 \$75 per hour consultation services

On roll call all members present voted_____.

KATHERINE BONGIOVANNI 3. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Katherine Bongiovanni, as a leave of replacement elementary teacher at Union School, effective November 10, 2014 through June 30, 2015 at the annual salary of \$53,442 (step 1, level 3) pro-rated. This is a leave replacement position.

SALARY LEVEL CHANGES

On roll call all members present voted _____.

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level change effective September 1, 2014 due to additional credits:

Danielle Angelson

From: \$50,805 (step 2, level 2) To: \$53,840 (step 2, level 3)

On roll call all members present voted _____.

ARACELIS MACHADO

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Aracelis Machado, as a part-time bus driver, for 4.9 hours per day at the hourly rate of \$24.00 (step 1) effective November 11, 2014. This is a new position.

On roll call all members present voted _____.

HOME INSTRUCTORS

6. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following home instructors for the 2014-2015 school year at the hourly rate of \$35.00 effective November 11, 2014:

Robert Giarraffa

Stephanie Smallstey

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

7. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-2015 school year effective November 11, 2014 at the per diem rate of \$80.00 and in accordance with the law:

Kaitlyn Mastrofilippo

Blenda Johansen

Alicia Rodriguez

Jacqueline Nodarse

On roll call all members present voted _____.

SUBSTITUTE TEACHER ASSISTANTS

8. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2014-2015 school year effective November 11, 2014 at the hourly rate of \$10.00:

Blenda Johansen
Alicia Rodriguez
Jacqueline Nodarse

On roll call all members present voted_____.

COACHING ASSIGNMENTS

9. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following coaching assignments for the 2014-2015 school year:

Rescind:

Danica Miller Girls Varsity Basketball Coach
Edward Guy Girls VJ Basketball Coach

Approve:

Edward Guy Girls Varsity Basketball Coach
 \$7,905 (step 1)
Katherine Bertrand Volunteer Assistant Swim coach

On roll call all members present voted_____.

ELIZABETH GILMORE

10. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Elizabeth Gilmore, as a long term substitute elementary science teacher for Pierrepont, Union, Lincoln and Washington Schools through December 23, 2014.

On roll call all members present voted_____.

LINDSAY RICHMOND

11. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the child rearing leave of absence return date for Lindsay Richmond, Business Education teacher at Rutherford High School, from June 30, 2015 to June 15, 2015.

On roll call all members present voted_____.

TARA MOTYKA

12. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tara Motyka, Library Media Specialist at Pierrepont School effective January 5, 2015 through June 30, 2015 at the annual salary of \$71,572 (step 10, level 5) pro-rated. This is a replacement position.

On roll call all members present voted_____.

TRAVEL REIMBURSEMENTS

13. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2014-2015 school year:

| <u>Name</u> | <u>Position</u> | <u>Name of Activity</u> | <u>Dates</u> | <u>Fee</u> | <u>Trans.</u> | <u>Meals</u> | <u>Lodgings</u> | <u>Other</u> |
|------------------|-----------------|-------------------------|--------------|------------|---------------|--------------|-----------------|--------------|
| Margit Smith | Teacher | Singapore Math | 12/11/14 | \$249 | \$20 | none | none | none |
| Ellen Gittleson | Teacher | Speech Conference | 12/8-9/14 | \$389 | none | none | none | none |
| David Frazier | Supervisor | DAANJ Workshop | 3/23-27/15 | \$400 | \$75 | none | none | none |
| Sarah Rylick | Teacher | Center for Literacy | 12/12/14 | \$150 | \$31.60 | none | none | none |
| Rachel Mejias | Teacher | Center for Literacy | 12/12/14 | \$150 | \$24 | none | none | none |
| Laurie Sabatino | Teacher | Teaching & Learning | 11/14/14 | \$165 | none | none | none | none |
| Shannon Hopkins | Supervisor | Section 504 | 03/12/15 | \$189.99 | none | none | none | none |
| Nicole Zayatz | Teacher | Math Modeling | 03/10/14 | \$195 | \$25 | none | none | none |
| Helene Wetzel | Teacher | NJLearns | 10/24/14 | \$225 | none | none | none | none |
| Rufina Rodriguez | Teacher | College Board | 11/1/14 | N/A | | | | \$50 |
| Connie DeFazio | Teacher | Music State Conf. | 02/19-21/15 | \$150 | \$20 | none | none | none |
| Kristy DelMastro | Teacher | Singapore Math | 12/11/14 | \$249 | none | none | none | none |

On roll call all members present voted_____.

CURRICULUM AND INSTRUCTION:

Chairperson Jones will report items to be acted upon at the November 10, 2014 regular meeting.

HOME INSTRUCTION

1. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):
 Student #13118 – effective 10/14/14
 Student #11388 – effective 10/17/14

On roll call all members present voted_____.

PROFESSIONAL
DEVELOPMENT PLAN

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve the 2014-2015 District Professional Development Plan.
(See attached.)

On roll call all members present voted_____.

NURSING SERVICES PLAN

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the 2014-2015 Rutherford District Nursing Services Plan.
(See attached.)

On roll call all members present voted_____.

NJQSAC

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
attest to the Accuracy of the NJQSAC Statement of Assurance for
the 2014-2015 school year.

On roll call all members present voted_____.

OUT-OF-DISTRICT
PLACEMENTS

5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve the attached list of contracts for tuition and other
services provided for out-of-district placements for the 2014-2015
school year.

On roll call all members present voted_____.

FINANCE:

Chairperson McLean will report on items to be acted upon at the November 10, 2014 regular meeting.

DONATION

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
accept, with gratitude, the donation of 30 Dell Chromebooks,
chargers and storage cart totaling \$12,087.09 from the Lincoln
School PTA, to be used to benefit the students and complement
the curriculum in Lincoln school.

On roll call all members present voted_____.

EDUCATIONAL SERVICES
CONTRACT AGREEMENT

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to agree to the contract with the Department of Children and Families Office of Education to educate student #13069 at a rate of \$1,185.30 per month from 9/1/14 thru 6/30/15.

On roll call all members present voted_____.

CONTRACT
AWARDS

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION (Board) to authorize the Business Administrator/Board Secretary to enter into contracts, using state contracts and/or cooperative pricing agreements, on behalf of the Board in amounts equal to or greater than \$17,500 but not to exceed \$36,000.

On roll call all members present voted_____.

POLICY:

Chairperson Librera will report on items to be acted upon at the November 10, 2014 regular meeting.

LOCAL WELLNESS/
NUTRITION

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3542.1 Local Wellness/Nutrition on second reading. (See attached.)

On roll call all members present voted_____.

ELECTRONIC
COMMUNICATION BY
COMMUNICATION BY
SCHOOL STAFF

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4119.26 Electronic Communication by School Staff on second reading. (See attached.)

On roll call all members present voted_____.

ELECTRONIC
COMMUNICATION BY
SCHOOL STAFF

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4219.26 Electronic Communication by School Staff on second reading. (See attached.)

On roll call all members present voted_____.

STUDENT ACCESS TO
AND USE OF
NETWORKED
INFORMATION

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve the following revisions to Policy #6142.10 Student
Access to and Use of Networked Information Resources
Rutherford Public Schools on second reading. (See attached.)

On roll call all members present voted_____.

BUILDINGS AND GROUNDS:

Chairperson Arce will report on the meeting of the Buildings and Grounds Committee and items to be acted upon at the November 10, 2014 regular meeting.

AHERA

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following proposal for services provided by
ER&M/ENVIROVISION to oversee and implement the annual and
tri-annual requirements in compliance with the Asbestos Hazard
Emergency Response Act [AHERA]. The fee associated with these
services is \$5850, plus \$20 per person for awareness training.

On roll call all members present voted_____.

RIGHT TO KNOW

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following proposal for Right to Know services
provided by ER&M/ENVIROVISION for fiscal year 2014/2015. The
fee associated with these services is: \$9000.

On roll call all members present voted_____.

RIGHT TO KNOW
DATA ENTRY

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve the following proposal for Right to Know Data Entry
services provided by ER&M/ENVIROVISION for the fiscal year
2014/2015 at a total fee of \$3000.

On roll call all members present voted_____.

INTERVIEW OF APPLICANTS FOR OPEN BOARD OF EDUCATION SEAT

The Board interviewed three candidates for the seat recently
vacated by Mr. Tully.

OLD BUSINESS: (No action to be Taken)

With regard to PARCC testing, Mr. Hurley noted that he is planning a public roundtable on the matter for January 14, 2015.

LEGISLATIVE UPDATE [No report given]

MEETING OPEN TO THE PUBLIC: 9:21 P.M. No one spoke.

EXECUTIVE SESSION: Motion by Mr. McLean, seconded by Mrs. Jones that an Executive Session be held at 9:21 P.M. for the purpose of discussing Student Matters and Board Candidates. Action may or may not be taken. The Board expects to return within 30 minutes.

Approved by Voice Vote. [8-0]

The Board returned at 10:12 P.M.

NEW BUSINESS:

APPOINT BOARD MEMBER

1. WHEREAS, following the resignation of Mr. Patrick J. Tully from the Rutherford Board of Education (Board) on September 8, 2014, the Board actively sought candidates for this open seat, reviewed letters of interest and resumes and interviewed all qualified candidates, and having identified a qualified candidate to fill this vacant seat on the Board, therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to appoint Mr. Greg Recine to fill the seat recently vacated by Mr. Tully, effective immediately and until the Board's 2015/2016 organization meeting tentatively scheduled for January 4, 2016.

Roll Call Vote on New Business Item #1:

| | | |
|-------------------|--------------------|-----------------------|
| Mrs. Ahmed – aye, | Mrs. Jones – aye | Mr. McLean– aye |
| Mr. Arce – aye | Mrs. Lanni – aye | Mr. Novosielski – aye |
| Mr. Chu – aye | Mrs. Librera – aye | |

ADJOURNMENT: Motion by Mrs. Librera, seconded by Mrs. Jones that the meeting be adjourned at 10:14 P.M.

Approved by Voice Vote. [8-0]

Respectfully submitted,

Joseph P. Kelly
Business Administrator/Board Secretary