

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORK SESSION/REGULAR MEETING

OF

August 17, 2015

A work session/regular meeting of the Board of Education was held on Monday evening, August 17, 2015 in the High School Cafeteria. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. McLean, Mr. Recine and Mr. Novosielski. Also present were Mr. Hurley and Mr. Kelly.

Mr. Arce arrived at 7:50 P.M.

Absent: Mr. Chu

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

MINUTES APPROVAL

July 13, 2015 – Regular Meeting
July 13, 2015 – Executive Session
August 10, 2015 – Special Meeting

No corrections. Minutes approved as recorded.

SPECIAL PRESENTATION:

None

REPORT OF THE SUPERINTENDENT:

Mr. Hurley reported on the Annual District Violence and Vandalism Report, as follows:

	2014-2015 (Report Period 1)	2014-2015 (Report Period 2)	2013-14 (Report Period 1 and 2)
Violence	2	3	10
Vandalism	1	2	1
Weapons	1	0	0
Substance Abuse	2	1	3
HIB	7	5	6

Mr. Hurley also reported on the August 14 active shooter training held at Rutherford High School and coordinated by Local and County security and emergency agencies, noting that it was a very comprehensive and effective drill. He also reported on upcoming meetings related to the proposed restructuring and other long-term initiatives, noting the new sub-committee on strategic planning will meet on September 21, and there will be a public meeting on the proposed restructuring on September 29.

REPORT OF THE PRESIDENT:

Mr. Novosielski distributed a data sheet to describe the use of a consent agenda in future Board meetings. He directed the policy committee to consider possible By-law revisions to permit the use of a consent agenda.

Mr. Novosielski also distributed a flyer from NJSBA noting upcoming training sessions for negotiations and urged Board members to consider attending.

MEETING OPEN TO THE PUBLIC: (Agenda Items Only) 8:15 P.M. No One Spoke.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mrs. Jones to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote. [8-0-1]

Motion by Mrs. Ahmed, seconded by Mr. Arce to approve Personnel Items #1 thru #30:

JOHN GIORDANO

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of John Giordano, gifted and talented teacher at Lincoln School effective September 1, 2015.

ALEXANDRA DEMETRIADES

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Alexandra Demetriades, leave replacement teacher at Pierrepont School effective September 1, 2015.

BARBARA ABROM

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the retirement of Barbara Abrom, basic skills teacher at Washington School effective January 1, 2016.

KELLY WALSH

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Kelly Walsh, teacher assistant at Pierrepont School effective September 1, 2015.

JENNIFER NICODEMO

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Jennifer Nicodemo, clerical assistant at Rutherford High School effective September 1, 2015.

MICHAEL RYAN

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Michael Ryan, basic skills teacher at Union School effective September 30, 2015.

SALARY LEVEL CHANGES

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level changes effective September 1, 2015 due to additional credits:

Daniel Balaban

From: \$56,582 (step 4, level 3) To: \$59,831 (step 4, level 4)

James Breheney

From: \$51,925 (step 5, level 1) To: \$57,557 (step 5, level 3)

Holly Rich

From: \$50,951 (step 4, level 1) To: \$53,442 (step 4, level 2)

Lynn McShane

From: \$69,611 (step 12, level 3) To: \$72,896 (step 12, level 4)

SUBSTITUTE TEACHER

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher for the 2015-2016 school year effective September 1, 2015 at the per diem rate of \$80.00 and in accordance with law:

Kelly D. Lancaster

BRIAN MCGLYNN

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Brian McGlynn, Lincoln School Annex/Kindergarten Center custodian, for an 8% differential whenever working the third shift.

ELIZABETH RIZZI

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Elizabeth Rizzi, as teacher assistant at Lincoln School.

ELIZABETH RIZZI

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Elizabeth Rizzi, as a part-time clerical assistant at the Lincoln School Annex/Kindergarten Center, effective September 1, 2015 through June 30, 2016 at the hourly rate of \$18.75 for 4 hours per day. This is a new position.

NICOLE URYNIAK

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Nicole Uryniak, as an elementary school teacher at Lincoln School effective, September 1, 2015 through June 30, 2016 at the annual salary of \$57,882 (step 8, level 2). This is a replacement position.

CHELSEA LEARY

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Chelsea Leary, as a social studies teacher at Rutherford High School effective, September 1, 2015 through June 30, 2016 at the annual salary of \$49,098 (step 1, level 1). This is a replacement position.

HOME INSTRUCTORS

23. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following home instructors at the hourly rate of \$35.00 for the 2015-2016 school year:

Burcu Demirbulakli
Nickol Muller

24. Withdrawn.

CARMELA LAFRANCA

25. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Carmela LaFranca, as a part-time special education teacher at Washington School effective, September 1, 2015 through June 30, 2016 at the annual salary of \$28,047 (.56) (step 2, level 1). This is a new position.

MORGAN O'BRIEN

26. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Morgan O'Brien, as a long term substitute special education teacher at Washington School effective September 1, 2015 through January 8, 2016 at the per diem rate of \$254.75 (step 4, level 1). This is a replacement position.

27. Withdrawn.

KERRY PROCIDA

28. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Kerry Procida, as a full-time teacher assistant at Lincoln School effective September 1, 2015 through June 30, 2016 at the hourly rate of \$19.20 (step 1). This is a replacement position.

TIFFANY ROSADO

29. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tiffany Rosado, as part-time teacher assistant at Washington School effective September 1, 2015 through June 30, 2016 at the hourly rate of \$19.20 (step 1) for 4.9 hours per day. This is a replacement position.

TRAVEL REIMBURSEMENTS

30. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Cory Ogden	Teacher	Science Skills	10/14/15	\$175	none	none	none	none
Frank Morano	Admin.	NJPSA Conf.	10/22-23/15	\$295	\$34.10	\$84	none	none
Joseph Kelly	Admin.	Affordable Care Wksp	9/10/15	\$50	none	none	none	none
Joseph Kelly	Admin.	Ethics Wkshop	10/15/15	\$50	none	none	none	none
Joseph Kelly	Admin.	Treasurer Rpt	12/8/15	\$50	none	none	none	none
Joseph Kelly	Admin.	Negotiations	1/12/16	\$50	none	none	none	none
Joseph Kelly	Admin.	Purchasing	2/11/16	\$50	none	none	none	none
Joseph Kelly	Admin.	Audit/Fraud	3/15/16	\$50	none	none	none	none
John Hurley	Admin.	NJSBA Conf.	10/27-29/15	\$250	\$95	\$165	\$200	none
Joseph Kelly	Admin.	NJSBA Conf.	10/27-29/15	\$250	\$95	\$165	\$200	none
Gary Novosielski	Admin.	NJSBA Conf.	10/27-29/15	\$250	\$95	\$165	\$200	none
Diane Jones	Admin.	NJSBA Conf.	10/27-29/15	\$250	\$95	\$165	\$200	none
Keith Chu	Admin.	NJSBA Conf.	10/27-29/15	\$250	\$95	\$165	\$200	none

ADDENDUM:

Personnel

Samantha Belfi

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Samantha Belfi, as a full-time out-of-district teacher assistant effective September 1, 2015 through June 30, 2016 at the hourly rate of \$19.20 (step 1) for 6.25 hours per day. This is a new position.

Tarah Engels

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tarah Engels, as a leave replacement special education teacher at Pierrepont School effective September 1, 2015 through January 29, 2016 at the annual salary of \$49,098 (step 1, level 1) pro-rated. This is a replacement position.

Alisha Schmitt

3A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Alisha Schmitt, clerical assistant at Rutherford High School effective, September 1, 2015.

Roll Call Vote on Personnel Items # 1 thru #23,#25,#26,#28 thru #30 plus Addendums #1A thru #3A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – absent	Mrs. Librera – aye	Mr. Novosielski – aye

CURRICULUM AND INSTRUCTION:

Mrs. Jones read the minutes of the August 10, 2015 committee meeting.

Motion by Mrs. Jones, seconded by Mrs. Librera to approve Curriculum and Instruction Items #1 thru #12:

BCSSSD CONTRACT

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to contract with Bergen County Special Services for Hospital Instruction as needed for the 2015-2016 school year at the hourly rate of \$62.00

HARASSMENT/INTIMIDATION
BULLYING DECISION

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-028, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

OUT-OF-DISTRICT
PLACEMENTS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition provided for out-of-district placements for the 2014-2015 school year/

OUT-OF-DISTRICT
PLACEMENT

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2015-2016 school year.

CURRICULUM GUIDES

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revised curriculum guides:

Art

Advanced Placement Art History
Art – Grade 8
Ceramics 3

English Language Arts

Effective Communication – Grade 6
Life and Learning Skills – Grade 6
Problem Solving – Grade 6
Gifted & Talented
Gifted & Talented Studio Art – Grades 7 & 8
Mock Trial – Grades 7 & 8
Public Speaking – Grades 7 & 8
Writer’s Workshop – Grades 7 & 8

Health

Driver Education – Grade 10
Health Education – Kindergarten
Health Education – Grade 1
Health Education – Grade 2
Health Education – Grade 3
Health Education – Grade 4
Health Education – Grade 5
Health Education – Grade 6
Health Education – Grade 7
Health Education – Grade 8
Health Education – Grade 9
Health Education – Grade 11
Health Education – Grade 12

Library Media Studies

Library Media Studies – Grades K – 3
Library Media Studies – Grades 4 & 5
Library Media studies – Grade 6
Library Media Studies – Grade 7
Library Media studies – Grade 8
Library Media Studies – Grades 9 – 12

Mathematics

Mathematics 407
Math Lab – Grade 6
Math Lab – Grade 7
Math Lab – Grade 8
Grade 8 – Algebra 1
RTI Math

Physical Education

Physical Education – Grades K – 8
Physical Education – Grades 9 – 12

Science

Science 307 – Physical Science

DISTRICT AND BOARD GOALS

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following District and Board Goals for the 2015-2016 school year:

District Goals

1. To develop a uniform methodology for the Response to Intervention process.
2. To finalize a district wide study to determine a more efficient organization of the district schools.
3. To standardize the use of benchmark assessments as a means of monitoring student progress and improving student achievement.

Board Goals

1. To develop a strategic plan to enable the enhancement and expansion of curriculum and the maintenance and improvement of facilities.
2. To successfully negotiate the contract with the REA prior to the current contract end date of June 30, 2016.
3. To identify and implement strategies to improve communication and visibility throughout the community.
4. To revise the structure of meetings, allow more time for discussion, analysis, and community interaction.

Roll Call Vote on Curriculum and Instruction Items # 1 thru #6:

Mrs. Ahmed – aye, No on #6	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – absent	Mrs. Librera – aye	Mr. Novosielski – aye

FINANCE:

Motion by Mr. McLean, seconded by Mrs. Lanni to approve Finance Items #1 thru #12:

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	1,478,721.11
Offline Check	702,373.68
Food Service Checks	7217.07
Payroll Expense	771,466.44
General Activities	<u>8,206.45</u>
Total	2,967,984.75

SECY/TREAS REPORT
JUNE, 2015

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending June 30, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET
TRANSFERS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period June 1, 2015 through June 30, 2015 as attached.

DISTRICT AUDITOR

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Bowman & Company, LLP, as financial auditor for the district as of June 30, 2015 and for the year then ended, at a cost of \$28,100.

DISTRICT AUDITOR
PEER REVIEW

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it acknowledges receipt and review of the peer review report prepared by Eisner Amper LLP on behalf of Bowman & Company, LLP, dated September 8, 2014.

PHOTOCOPIER

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the agreement with CIT Finance, LLC to lease, over a five year term, a photocopier at Sylvan School, effective August 24, 2015 under the terms of State Contract A53090/T-2075, at a total cost of \$102.57per month.

MAINTENANCE
AGREEMENT

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the maintenance agreement with Duplitron Document Imaging for the new photocopier at Sylvan School (approved August 17, 2015) at a cost of \$30.80 per month for the term of the lease.

FOOD SERVICES
AGREEMENT

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to approve the agreement between the Rutherford Board of Education and the Carlstadt-East Rutherford Regional Board of Education for food services for the 2015/2016 school year at a cost of \$2.55 per meal, \$0.35 per serving of milk and \$75.00 per day for delivery.

STUDENT LUNCH
PRICES

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to establish a price of \$3.25 for student lunches and \$0.35 for milk for the 2015/2016 school year.

SERVICE CHARGE

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to establish a \$2.00 service charge for all student lunch orders for the 2015/2016 school year.

CONSULTANT - GRANT
WRITING SERVICES

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION hereby approves the award of the contract for Grant Writing Services to Bruno Associates, Inc. in the amount of \$40,000 per annum, for the period August 18, 2015 through August 17, 2016.

RELEASE OF LIEN

12. WHEREAS, with regard to the matter RUTHERFORD BOARD OF EDUCATION (Plaintiff) vs. JUAN LECEA & FABIOLA LECEA o/b/o A.L. & B.L. (Defendants), a Release of Property from Judgment, which reads in part as follows, has been presented:

"WHEREAS, judgment was entered in the above entitled action in favor of the Rutherford Board of Education (hereinafter referred to as the "Plaintiff"), by record thereof in the Judgment record, Judgment Number: DJ-011721-2009.

“WHEREAS, a lien was placed on several properties owned by Defendants, including property known as 21 66th Street, Apt. #6, West New York, New Jersey 07093, Block 0005, Lot 00026. This property was subsequently sold without the Plaintiff’s lien being satisfied and is currently owned by Vincent Lista.

“WHEREAS, in exchange for Five Thousand Dollars (\$5,000), the Plaintiff has agreed to release the lien only on the property referred to above; and

“THEREFORE, this is your release and authority to enter on the aforesaid record, this release of the lien, of such Judgment from the property referred to above. This release shall not constitute a release of the judgment on any other properties owned by either or both of the Defendants.”

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the terms and conditions established in the Release of Property from Judgment are hereby adopted and approved by the Board; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized and directed to execute any documents necessary to effectuate this resolution.

Roll Call Vote on Finance Items # 1 thru #12:

Mrs. Ahmed – aye, Abstained on Cks #14945,14946	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – absent	Mrs. Librera – aye	Mr. Novosielski – aye

POLICY:

Motion by Mr. Recine, seconded by Mr. Arce to approve Policy Items #1 thru #4:

ADMISSION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5111 Admissions on second reading. (See attached.)

Motion to recommit Policy Motion # 1 to the Policy Committee made by Mrs. Jones, seconded by Mr. Arce.

Roll Call Vote on Policy Item # 1:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – No
Mr. Arce – aye	Mrs. Lanni – No	Mr. Recine – No
Mr. Chu – absent	Mrs. Librera – No	Mr. Novosielski – aye

Due to tie vote, motion failed.

Roll Call Vote on Policy Item # 1 :

Mrs. Ahmed – No	Mrs. Jones – No	Mr. Mc Lean – aye
Mr. Arce – No	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – absent	Mrs. Librera – aye	Mr. Novosielski – aye

GIFTED AND TALENTED 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6171.2 Gifted and Talented on second reading. (See attached.)

GIFTED AND TALENTED STUDIO ART 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Regulation #R6171.3 Gifted and Talented Studio Art on second reading. (See attached.)

INDEPENDENT EDUCATIONAL EVALUATIONS 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy Regulation #R6171.4A Independent Educational Evaluations on second reading. (See attached.)

Roll Call Vote on Policy Item #2-4 :

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – absent	Mrs. Librera – aye	Mr. Novosielski – aye

BUILDINGS AND GROUNDS: None

OLD BUSINESS: [None]

➤ **Legislative Update**

Mrs. Jones reported on recent legislative developments:

- proposal to adjust school start times for Middle and High School students.
- review of public worker pension contributions.

MEETING OPEN TO THE PUBLIC: (Any Topic) [None] 9:09 P.M. None

EXECUTIVE SESSION: Motion by Mr. McLean, seconded by Mrs. Lanni that an Executive Session be held at 9:09 P.M. for the purpose of discussing Legal Matters. Action will not be taken. The Board expects to return within 10 minutes.

Approved by Voice Vote. [8-0-1]

The Board returned at 9:20 P.M.

ADJOURNMENT: Motion by Mr. McLean, seconded by Mrs. Ahmed that the meeting be adjourned at 9:20 P.M.

Approved by Voice Vote. [8-0-1]

Respectfully submitted,

Joseph P. Kelly
Business Administrator/Board Secretary