

RUTHERFORD BOARD OF EDUCATION

REGULAR MEETING

JUNE 20, 2016

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. . A video of the meeting can also be viewed on our website, www.rutherfordschools.org. The video link can be found by opening the Board of Education link and clicking on "Public Meetings" and then "Videos". Any member of the public who wishes to view a DVD of the meeting can make that request in writing to the board secretary.

MINUTES APPROVAL

Regular Meeting, May 23, 2016

Executive Session Meeting, May 23, 2016

REPORT OF THE STUDENT REPRESENTATIVE: - SEAN SULLIVAN

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

SPECIAL PRESENTATIONS: Various Awards – Mr. Hurley

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

SALARY APPROVALS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following salaried employees effective July 1, 2016 through June 30, 2017:

John Hurley	Superintendent of Schools	\$157,500
Brenda Fargo	Research Assistant to the Superintendent (Includes \$2500 longevity 20)	\$126,478
Joseph Kelly	Business Administrator/Board Secretary	\$153,176
Anthony Paterno	Director of Buildings and Grounds	\$102,041
Maureen McKenna-Holt	Confidential Administrative Payroll (Includes \$1750 longevity 20)	\$ 63,857
Marianne Olvesen	Confidential Assistant to the Business Administrator	\$ 59,172
Donna Siegenthaler	Confidential Administrative Secretary	\$ 51,137
Linda Stio	Confidential Secretary to the Superintendent	\$ 69,573
Michael Kivowitz	Network Systems Administrator (Includes \$3000 for certificates)	\$ 82,381
Christopher Richmond	Network Systems Administrator (Includes \$3000 for certificates)	\$ 77,293

On roll call all members present voted _____.

SALARY APPROVALS
ADMINISTRATORS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following 12-month salaries for administrators effective July 1, 2016 through June 30, 2017:

<u>Name</u>	<u>School</u>	<u>Salary</u>
Joan Carrion	Pierrepoint	\$141,711
Billy Cunningham	HS	\$116,133
Frank Morano	HS	\$140,756

William Mulcahy	Washington	3000 (25)	\$148,212
Damon Placenti	Pierrepont		\$113,090
Charles Ryan	Union		\$114,800
Kurt Schweitzer	Union		\$139,393
Jeanna Velechko	Lincoln		\$148,212

On roll call all members present voted ____.

SALARY APPROVALS

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following salaries for the Supervisor effective September 1, 2016 through June 30, 2017 (unless otherwise noted):

Brian Ersalesi	HS	04	5		\$101,962
(+ \$1020 2nd dept. + \$2575 smr work)					
David Frazier	HS	12	4	2250 (18)	\$120,641
(+ \$24,128 + \$1448 12 months)					
Shannon Hopkins	HS	08	6		\$113,413
(+ \$22,683 for 12 mos)					
Denis Mullins	HS	12	5	3750 (35)	\$125,027
(+ \$1250 for 2 depts. + \$3157 summer work)					
Barbara O'Donnell	HS	12	5	3000 (25)	\$125,027
(+ \$1500 for two depts + \$25,005 12 months)					
Danica Schmeding	HS	02	3		\$ 90,703
(+ \$907 2nd dept + \$2290 smr wk)					
Marisa Yoda	HS	02	5		\$ 97,672
(+ \$977 2nd dept + \$2466 smr wk)					

On roll call all members present voted ____.

SALARIES – SECRETARIES

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following secretaries and salaries effective July 1, 2016 through June 30, 2017. Pending further contract negotiations between the REA and the Rutherford Board of Education.:

<u>Name</u>	<u>Loc.</u>	<u>Step</u>	<u>Position</u>		<u>Base Salary</u>
Laura Abrom	W	06	12 month		37,086
Cecilia Andler	P	02	12 month		35,483
Patricia Artinger	U	12	11 month		47,700
Audrey Blinstrub	HS	12	11 month	1250 (15)	47,700
Darlene Capobianco	HS	12	11 month	1250 (15)	47,700
Kathleen Cockcroft	SS	12	12 month		51,848
Diane Doviak	U	12	12 month		51,848
Irena Drywa	BO	12	Admin	1250 (15)	53,756
Linda Gaeta	HS	09	11 month		36,926

Carol Gearity	HS	12	11 month		47,700
JoAnn Hughes	SO	06	Admin		44,088
Joy Mariano	HS	10	12 month		41,698
Camille Mazur	HS	12	11 month	1750(20) 2500(25) eff. 1/1/16	47,700
Melissa Monaco	P	10	12 month		41,698
Laura O'Connor	HS	02	Admin		42,230
Rhonda Sabatini	MA	09	12 month		40,094
Joy Scheibe	HS	04	12 month		35,676
Michelle Winand	L	06	12 month		37,086

On roll call all members present voted ____.

CUSTODIAL/
MAINTENANCE

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following salaries for custodial/maintenance personnel July 1, 2016 through June 30, 2017. Pending further contract negotiations between the REA the Rutherford Board of Education:

<u>Name</u>	<u>Loc.</u>	<u>Step</u>	<u>Long.</u>	<u>Base Salary</u>	
Jason Bonilla (+\$2400 for Head Custodian)	P	10		42,360	
Nancy Brundage (+\$2400 for Head Custodian)	K-Center	13	1250 (15)	52,372	
Moises Garcia (+\$2400 for Head Custodian)	W	13		52,372	
John Kowal (+\$2400 for Head Custodian)	U	13	2500 (25)	52,372	
Lynn LaTorre (+\$3700 for Head Custodian)	HS	13	1750 (20)	52,372	
Denise Lorenc	W/L	07		38,154	
Brian McGlynn	K-Center	03		17,850 (.50)	
Alexander Miceli	MA	01		17,650 (.50)	
Michael Moore	HS	13	2500 (25)	52,372	
Derrick Peoples (+\$2400 for Head Custodian)	L	02		35,500	
Kathleen Regan	U	13		52,372	
Thomas Brundage	MA	Class B Utility Man	13	3000 (30)	57,711
Mark Jannicelli	MA	Class A Electrician	13	1750 (20)	62,766
Anthony La Torre	MA	Class B Utility Man	13	1750 (20)	57,711
Joseph McTague	MA	Class B Utility Man	13	1250 (15)	57,711
Harry Western	MA	Class B Utility Man	13	1750 (20)	57,711

The following custodians, effective 9/1/16, will receive the 8% differential whenever they work the third shift:

High School	Michael Moore	\$4190
Union	Kathleen Regan	\$4190
Lincoln/Washington	Denise Lorenc	\$3052

On roll call all members present voted ____.

HOURLY EMPLOYEES

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following hourly employees, their positions and hourly rates for the 2016-2017 school year, pending further contract negotiations between the REA the Rutherford Board of Education, if applicable:

Bus Drivers					
First Name	Last Name	Hours	Rate	Step	Longevity
Paul	Bezzina	4.9	25.00	3	
Carlos	Duran	4.9	25.00	3	
Thomas	O'Hara	4.9	24.75	2	
Jessie	Takeall	6	25.00	3	
Debra	Zoller	6	26.73	5	
Clerical Assistants					
First Name	Last Name	Hours	Rate	Step	Longevity
Maria	Aldridge	4	19.27	4	
Wendy	Armacost	4.5	21.14	5	
Regina	Buell	4	21.14	5	
Susan	Cicchetti	4	19.25	3	
Todd	Cory	4.9	19.25	3	
Kristen	Davis	4	21.14	5	
Theresa	Farrell	3.5	21.14	5	
Janice	Guzman	4	21.14	5	
Lyn	Hebert	4	19.25	3	
Eileen	Huelbig	7	21.14	5	\$850
Deborah	Jimenez	4	18.30	1	
Kelly	Lancaster	4	18.30	1	
Marie	Lawlor	4.5	19.27	4	
Loretta	Lowther	4.9	21.14	5	
Debra	Rovito	3.5	21.14	5	\$850
Carissa	Malone	4.9	18.30	1	
Susan	Shortino	4	21.14	5	
Lauren	Snyder	4	18.30	1	
Patricia	Tosado	4.9	18.30	1	
Margaret	Van Dyk	4	21.14	5	

Teacher Assistants					
First Name	Last Name	Hours	Rate	Step	Longevity
Irene	Amitsis	6.25	21.87	5	\$1,100
Catherine	Batra	4.9	19.40	2	
Shea	Bender	6.25	20.14	4	
Jacqueline	Berta	6.25	20.14	4	
Nurhan Lisa	Botas	6.25	21.87	5	
Kimberlee	Bradley	4.9	19.20	1	
Molly	Bush	4.9	19.40	2	
Jennifer	Capoano	4.9	20.14	4	
Danielle	Centurion	6.25	19.20	1	
Angela	Feliciano	6.25	20.14	4	
Cynthia	Frazier	6.25	21.87	5	
Leslie	Gherghetta	6.25	19.70	3	
Patricia	Hanlon	6.25	19.70	3	
Meetu	Khanuja	6.25	21.87	5	
Nuala	Maes	6.5	21.87	5	
Sandra	Maslag	6.25	21.87	5	
MaryAnn	McCann	4.9	19.40	2	
Laura	Pashkowsky	6.25	19.20	1	
Kerry	Procida	6.25	19.20	1	
Erika	Rodriguez	6.25	19.40	2	
Tiffany	Rosado	4.9	19.20	1	
Diane	Rosamilia	6.25	21.87	5	
Martin	Stio	6.25	21.87	5	
Linda	Van Dien	6.55	21.87	5	\$850
Laura	Van Winkle	6.25	19.70	3	
Christine	Warren	6.25	19.70	3	
Cathy	Wenzelberg	6.5	21.87	5	
Lunch/Hall Monitors					
First Name	Last Name	Hours	Rate	Step	
Valerie	Albecker	3.5	11.25	5	
Hattie	Alston	2	11.25	5	
Carole	Aughenbaugh-Baum	2	11.25	5	
Jose	Bernardes	2	11.25	5	
Anna	Caputo	2	11.25	5	
Nora	Clohessy	2	11.25	5	
Joanne	DeChellis	2	11.25	5	
Vita	DelRusso	2	10.25	2	

Margaret	DeSteno	3	11.25	5	
Lawrence	Dzurillay	3	11.25	5	
Ann Marie	Esca	2	10.00	1	
Christine	Farnum	3	14.00	Head	
Cheryl	Garcia *	3	11.25	5	
Joyce	Gardella-Hayes	2	10.00	1	
Sandra	Gonzalez	4	10.25	2	
Jennifer	Henderson	3	10.00	1	
Vasiliki	Magalias	2	11.25	5	
Anne	Matino	2	11.00	4	
Louise	Micci	2	11.25	5	
Michele	Muller	2	10.00	1	
Danielle	Murray	3	10.25	2	
Jayne	O'Connor	3	10.00	1	
Patricia	Peebles	2	10.50	3	
Maria	Pineiro	2	11.00	4	
Mamata	Prabhu	2	14.00	Head	
Jardine	Rennie	2	14.00	Head	
Ruiz	Kathleen	2	10.00	1	
Tahereh	Sharife Zadeh *	3	11.25	5	
Dana	Spellman	2	10.50	3	
Teresa	Thomas	2	10.50	3	
Barbara	Vosbrink	2	14.00	Head	
Barbara	Witter-Lembo *	4	11.00	4	
Rose Marie	Woodruff	2	10.00	1	
Kris Ann	Wronko	3.5	11.00	4	

* board approval to work up to 19.5 hours per week

Home Instructors at \$35 per hour when needed:

Richard Blanchard	Bernadette Kennedy	Laurie Sabatino
Richard Byrnes	Season Lyons	Harriet Saxon
Megan Collins	Hamlet Marte	Danica Schmeding
Deborah Courtney	Jacqueline McClintock	Laura Scotti
Lynn Decker	Nicole Muller	Stephanie Smallstey
Burcu Demirbulakli	Margaret Nastasi	Anthony Spaldo
Anna Di Meo	Cristina Nicolau	Gayle Strauss
Elizabeth Dispenza	Rita O'Neill-Wilson	Nicole Uryniak
Bonnie Donnell	Laura Pashkowsky	Jeffrey Walensky
Jovan Evtimovski	Michelle Raybeck	Nicole Zayatz
Cynthia Frazier	Alex Robayo	
Cristina Gallagher	Maggie Rodriguez	

Substitute Teachers at \$80 per day when needed:		
Maria Aldridge	Eve Dabrowski	Martin Merezio
Theodore Anastasio	Robert Dailey	Monica Mikolajczyk
Christine Anderson	Christopher Danny	Mary Olivo
Wendy Armacost	Mark Davison	Lauren Olivola
Dalia Badawi		Jin-Hee Park
Jenna Bado	Elizabeth Dispenza	Evelyn Pino
Paige Baffuto	Rana Elkadi	Kerry Procida
Ruth Barnes	Aisha Elshinawy	Ivette Pujadas
Rosemarie Barone	Angela Feliciano	Antonia Ricciardi
Catherine Batra	Angelica Fernandez	Charisse Rizzo
Erika Bogdan	Andrew Goll	Harriet Saxon
Gillian Bonner	Kara Hall	Jessica Schear
Nurhan Botas	Daniel Hennessy	Gary Schnapp
Molly Bush	James Henry	Thomas Sherlock
Katherine Calabrese	Xiomara Hernandez	Matthew Small
Jennifer Capoano	Marisa Ianuzzi	Christian Spinella
Mark Capobianco	Olimpia Jahrling	Beth Toole
Kathleen Catlett	Deborah Jimenez	Mala Valdes
Judy Chorbajian	Blenda Johansen	Jorge Vincentty
Susan Cicchetti	Marianne Kunzmann	David Walensky
Ava Coccaro	Asiah Lemon	Stephen Way
Kaitlyn Cockcroft	Nuala Maes	Laura Wusyk
Megan Cockcroft	Nicole Megaro	Mindy Zitzmann
Amy Coughlin	Lynda Meredith	Rebecca Zuniga
MaryRose Curcio		
Substitute Nurses at \$80 per day when needed:		
Cara Caswell	Erica Farrell	
Substitute Teacher Assistants at \$10.00 per hour when needed:		
Theodore Anastasio	MaryRose Curcio	Monica Mikolajczyk
Christine Anderson	Robert Dailey	Mary Olivo
Jenna Bado	Mark Davison	Lauren Olivola
Paige Baffuto		Jin-Hee Park
Ruth Barnes	Natasha DiGenio	Evelyn Pino
Erika Bogdan	Elizabeth Dispenza	Charisse Rizzo
Gillian Bonner	Andrew Goll	Gary Schnapp
Katherine Calabrese	Kara Hall	Thomas Sherlock
Mark Capobianco	Xiomara Hernandez	Christian Spinella
Kathleen Catlett	Marisa Ianuzzi	Mala Valdes
Ava Coccaro	Olimpia Jahrling	Laura Wusyk

Kaitlyn Cockcroft	Marianne Kunzmann	Mindy Zitzmann
Megan Cockcroft	Martin Merezio	Daniel Hennessy
Substitute Secretaries at \$11.00 per hour when needed:		
Valerie Albecker	Jardine Rennie	Deborah Rovito
Teresa Bronico	Charisse Rizzo	Margaret Van Dyk
Laura Gentile	Diane Rosamilia	Christy Yuhasz
Substitute Lunch Monitors at \$8.50 per hour when needed:		
Beverly DiBilio	Maureen Kraus	
Christine Buccarato	Carissa Scanlon	
Substitute Bus Drivers at \$18.00 per hour when needed:		
Robert Civello	Maria Zavaleta	Besnick Turka
Substitute Bus Aides at \$9.00 per hour when needed:		
Hattie Alston	Michele Muller	
Ann Marie Esca	Louise Micci	
Substitute Custodians at \$11.00 per hour when needed:		
	Thomas Fedarick	

Miscellaneous Hourly Employees:

Computer Room Monitor – hourly rate: \$15.00

Pierrepoint School – Lynn Decker

Union School – Donna Lynn Currie and Amanda Callahan

High School – Regina Buell

Attendance Officers – hourly rate \$15.00

James Ahearn

Anthony Serrao

Video – hourly rate \$35.00

Steven Mett

Alternate – Jonathan Kinne

Miscellaneous Stipend Positions

Webmaster

Michael Kivowitz - \$4,375

Christopher Richmond - \$4,375

Parent Education Coordinator

Kimberly Huzzy-Simansky - \$2,000

District Newsletter

Donna Siegenthaler - \$500 per four page layout

On roll call all members present voted ____.

DIANE POWELL

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Diane Powell, science teacher at Rutherford High School effective June 30, 2016.

On roll call all members present voted ____.

LISBHET GARCIA

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Lisbhet Garcia, English teacher at Rutherford High School effective June 30, 2016.

On roll call all members present voted ____.

BONNIE CRANE-MOSCOWITZ

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Bonnie Crane-Moscowitz, math teacher at Pierrepont School effective June 30, 2016.

On roll call all members present voted ____.

BARBARA VOSBRINK

10. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Barbara Vosbrink, lunch monitor at Washington School effective June 21, 2016.

On roll call all members present voted ____.

STEPHANIE CASTELLANO

11. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Stephanie Castellano, art teacher at Rutherford High School, effective October 11, 2016 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through February 16, 2017.

On roll call all members present voted ____.

VANESSA CAMPO

12. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Vanessa Campo, as a Special Education teacher at Lincoln School effective September 1, 2016 through June 30, 2017 at the annual salary of \$54,730 (step 1, level 3), pending further contract negotiations between the Rutherford Board of Education and Rutherford Education Association. This is a replacement position.

On roll call all members present voted ____.

CHELSEA CAPOZZI

13. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Chelsea Capozzi, as a science teacher at Rutherford High School effective September 1, 2016 through June 30, 2017 at the annual salary of \$54,730 (step 1, level 3), pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association. This is a replacement position.

On roll call all members present voted ____.

MARK CAPOBIANCO

14. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mark Capobianco, as a full-time teacher assistant at Rutherford High School effective September 1, 2016 through June 30, 2017 at the hourly rate of \$19.20 (step 1) for 6.25 hours per day, pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association. This is a replacement position.

On roll call all members present voted ____.

GILLIAN BONNER

15. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Gillian Bonner, as a full-time teacher assistant at Washington School effective September 1, 2016 through June 30, 2017 at the hourly rate of \$19.20 (step 1) for 6.25 hours per day, pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association. This is a replacement position.

On roll call all members present voted ____.

MAMATA PRABHU

16. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mamata Prabhu, as a part-time teacher assistant at Washington School effective September 1, 2016 through June 30, 2017 at the hourly rate of \$19.20 (step 1) for 4.9 hours per day, pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association. This is a new position.

On roll call all members present voted ____.

MONICA MIKOLAJCZYK

17. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Monica Mikolajczyk, as a part-time teacher assistant at Lincoln School effective September 1, 2016 through June 30, 2017 at the hourly rate of \$19.20 (step 1) for 4.9 hours per day, pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association. This is a new position.

On roll call all members present voted ____.

CHRISTOPHER DANNY

18. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Christopher Danny, as a full-time teacher assistant at Pierrepont School effective September 1, 2016 through June 30, 2017 at the hourly rate of \$19.20 (step 1) for 6.25 hours per day, pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association. This is a new position.

On roll call all members present voted ____.

VANESSA DELUCA

19. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Vanessa DeLuca, as a Special Education teacher at Lincoln School effective September 1, 2016 through June 30, 2017 at the annual salary of \$49,098 (step 1, level 1), pending further contract negotiations between the Rutherford Board of Education and the Rutherford Education Association.. This is a replacement position.

On roll call all members present voted ____.

SUPERINTENDENT'S
MERIT BONUS

20. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to certify that quantitative merit criteria and qualitative merit criteria have been satisfied by the Superintendent of Schools.

BE IT FURTHER RESOLVED THAT THE RUTHERFORD BOARD OF EDUCATION approve the payment of merit bonus goals in the amount of \$23,599.25.

On roll call all members present voted ____.

DISTRICT TRANSFERS

21. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following in-district transfers:

Transfers from Pierrepoint to Union:

Alvarado, Nadia
 Breheney, James
 Duarte, Mercedes
 Helpingstine, Bill
 Lucyk, Kaitlin
 MacFadyen-Doty, Margaret
 Mastrofilippo, Kaitlyn
 Pacheco, Grisel
 Rudnick, Elana
 Sabatino, Laurie
 Stein Lawry
 Van Dyk, Justin

From Lincoln to Washington:

O'Brien, Morgan

From K-Center to Special Services:

Cockcroft, Kathie

Transfer from Lincoln to Pierrepoint:

Philp, Tara

Transfer from RHS to L/W/K-Center:

Cormack, Patricia

Transfer from Union to Washington:

Hetzel, Anne

Transfers from Union to Pierrepoint:

Bach, Shaun
 Bongiovanni, Katherine
 Cuomo, Louis
 DelMastro, Kristy
 DiBella, Michael
 Dolci, Kristin

Haft, Naomi
 Lamba Alayne
 Macri, Joan
 Marks, Christine
 Silverstein Marisa
 Siskas Stavros
 Tiffner, Erin
 Truncellito, Jamie
 Viola, Tina

On roll call all members present voted ____.

EXTENDED SCHOOL YEAR PROGRAM TEACHER ASSISTANTS

22. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teacher assistants to provide an Extended School Year Program, as per students' IEP's at the hourly rate of \$15.00:

Angelica Fernandez
 Dana Spellman

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

22. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Helene Wetzel	Teacher	Sp. Ed. Wkshp.	7/13/16	\$199.99	none	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following contracts for tuition and other services provided for out-of-district placements (names on file in the office of special services) for the 2015-16 school year:

Student #2006034 – Holmstead School
Tuition: \$7,210.06

Student #2008017 – BCSS evaluation - \$750

Student #2014101 – SBJC PrimeTime
Tuition: \$2339.61

Student #200080 – Mountain Springs Prep. Academy
Tuition: \$7184.84

On roll call all members present voted ____.

RUTHERFORD EDUCATION
FOUNDATION

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept grant funds from the Rutherford Education Foundation in the amount of \$76,507 (REF \$60,316 & Casadonte Family \$16,191).

On roll call all members present voted ____.

HOME INSTRUCTION

3. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #10238
Student #13576

On roll call all members present voted ____.

CURRICULUM GUIDES

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION

A. *Reading Milestones* – MD Program

B. Social Studies

AP European History Curriculum
Social Studies - Revised Curriculum Maps:
World History Honors
World History
US History I
US History II
AP US History
AP European History
AP Psychology
Psychology

C. World Languages – Revised Curriculum Maps

Spanish I
Spanish II
Spanish III
Spanish III Honors
Spanish IV Honors
AP Spanish

On roll call all members present voted ____.

TEXTBOOK ADOPTION

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following textbook/apps:

Ready-Reading Instruction ; editors Melissa Brown, Anne Cullen, John Ham, Rob Hill, and Susan James; Curriculum Associates, publisher; copyright date 2016

ABC Spelling Magic: Short Vowel Sounds;
<https://itunes.apple.com/gb/app/abc-spelling-magic-short-vowel/id429301553?mt=8>; Preschool University, provider; iPad app; for kindergarten language arts at no cost.

I-nigma QR code scanner;<https://itunes.apple.com/us/app/i-nigma-qr-code-data-matrix/id3559232032?mt=8>; 3G Vision, provider; iPad app; for various kindergarten subjects at no cost.

Sock Puppets

Complete;https://itunes.apple.com/us/app/storybuddy/id390538762?mt=8;Smith micro Software, provider; iPad app; for writing/storytelling at a cost of \$3.99 per app.

On roll call all members present voted ____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	975,561.76
Offline Checks	445,223.27
Food Service Checks	6.50
Payroll	2,706,259.93
Student Activities	<u>97,673.85</u>
Total	4,224,725.31

On roll call all members present voted ____.

NCLB APPLICATION

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the submission of the NCLB application for Fiscal Year 2017 and to accept the grant award of these funds upon the subsequent approval of the FY2017 NCLB application.

Title I Part A	\$191,881
Title II Part A	41,338
Title III	2,653

On roll call all members present voted ____.

DONATION

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with gratitude, the donation of Clare DeLucia Morey's piano for Pierrepont School.

On roll call all members present voted ____.

DONATION

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with gratitude, the donation of properly fitted bike helmets for each third grade student from Lincoln School. This generous donation is given from BCB Community Bank and the Rutherford Green Team.

On roll call all members present voted ____.

DEPOSIT TO
CAPITAL RESERVE

5. Resolution by M _____, seconded by M _____.

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rutherford Board of Education wishes to deposit potential current year surplus into the Capital Reserve account at year end, and

WHEREAS, the RUTHERFORD BOARD OF EDUCATION has determined that up to \$700,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the RUTHERFORD BOARD OF EDUCATION that it hereby authorizes the district's School Business Administrator to transfer an amount not to exceed \$700,000 into the district's Capital Reserve account, as of June 30, 2016 consistent with all applicable laws and regulations.

On roll call all members present voted ____.

COMPUTER
EQUIPMENT
ACQUISITION
AND FINANCING

6. Resolution by M _____, seconded by M _____.

WHEREAS, the Rutherford Board of Education is in need of classroom computer equipment (consisting of desktops and laptops) for general educational as well as state standardized testing purposes; and

WHEREAS, the district has determined that the necessary equipment may be purchased at a cost of \$261,662.80, under the terms of an agreement managed by the Hunterdon County Educational Services Commission (HCESC), a program which school districts may utilize to take advantage of cost savings realized through cooperative purchasing agreements; and

WHEREAS, the district has identified a lease purchase program, through Apple, Inc. that will enable the financing of the aforementioned equipment acquisition, on a four-year term, at a 0.00% interest rate; therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the district's acquisition of the necessary equipment at a

purchase price of \$261,662.80, under the terms of the HCESC cooperative purchasing program; and

BE IT FURTHER RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Business Administrator/Board Secretary to enter into a lease purchase agreement with Apple, Inc. for the financing of the aforementioned equipment for a four year term, at 0.00% interest, with a \$1 end-of-term purchase option, at an annual cost of \$65,415.70.

On roll call all members present voted ____.

BANK ACCOUNTS

7. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of the following bank accounts for the 2016/2017 school year:

ACCOUNT	SIGNATORIES	BANK	ACCT #
General	Superintendent/Business Admin., Treasurer of School Monies, Board President	Wells Fargo	XXXXXXXXXX9755
Payroll	Treasurer of School Monies	Wells Fargo	XXXXXXXXXX9777, XXXXXXXXXX5655
Payroll Agency	Superintendent/Business Admin., Treasurer of School Monies	Wells Fargo	XXXXXXXXXX9807
Flexible Spending	Business Administrator	Wells Fargo	XXXXXXXXXX9823
Cafeteria	Superintendent/Business Admin., Treasurer of School Monies	Wells Fargo	XXXXXXXXXX9784
Adult School	Business Administrator, Adult School Manager	Wells Fargo	XXXXXXXXXX4333
Athletic	Business Administrator, RHS Principal, Athletic Director	Wells Fargo	XXXXXXXXXX9836
Student Activities	Superintendent/Business Admin., Treasurer of School Monies	Wells Fargo	XXXXXXXXXX9768
Scholarship	Business Administrator, Treasurer of School Monies	Bank of America	XXXXXXXXXX9706
Unemployment	Business Administrator, Treasurer of School Monies	Wells Fargo	XXXXXXXXXX9849
Petty Cash:			
Board Office	Superintendent/Business Admin., Treasurer of School Monies	Wells Fargo	XXXXXXXXXX9797
RHS	Principal, School Secretary	Wells Fargo	XXXXXXXXXX5044
Pierrepont School	Principal, School Secretary	Wells Fargo	XXXXXXXXXX5002
Union School	Principal, School Secretary	Wells Fargo	XXXXXXXXXX5060
Lincoln School	Principal, School Secretary	Wells Fargo	XXXXXXXXXX5015

Washington School	Principal, School Secretary	Wells Fargo	XXXXXXXXXX5028
Special Services	Director of Special Services, Secretary	Wells Fargo	XXXXXXXXXX5057
Technology Dept.	Supervisor of Technology, Secretary	Wells Fargo	XXXXXXXXXX4993
Athletic Dept.	Athletic Director	Wells Fargo	XXXXXXXXXX4540
G&T	Lincoln School Principal, Secretary	Wells Fargo	XXXXXXXXXX5031

On roll call all members present voted ____.

ARCHITECT OF RECORD

8. Resolution by M ____, seconded by M ____.

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the firm of Chapin Architectural Services, P.A. of Netcong, New Jersey as the school district architect of record to provide architectural services for the 2016/2017 school year with fees paid in accordance with their professional fee schedule, and

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration, service, and amount, and that this resolution and contract are on file in the office of the Board of Education in the following form:

**“RUTHERFORD SCHOOL DISTRICT BOARD OF EDUCATION
Notice of Award of Professional Services Contract**

At its meeting on June 20, 2016, the Board of Education authorized the awarding of a contract for professional architectural services to Chapin Architectural Services, P.A. with offices in Netcong, New Jersey, to provide special purpose architectural services to the district for the 2016/2017 school year. The contractual amount shall be at a fee to be determined for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 176 Park Avenue, Rutherford, New Jersey.”

On roll call all members present voted ____.

ATTORNEY OF RECORD

9. Resolution by M ____, seconded by M ____.

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the firm of Fogarty & Hara, Esqs. of Fair Lawn, New Jersey as the Board of Education attorney

to provide legal services for the 2016/2017 school year with fees paid in accordance with their professional fee schedule, and

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration, service, and amount, and that this resolution and contract are on file in the office of the Board of Education in the following form:

**“RUTHERFORD SCHOOL DISTRICT BOARD OF EDUCATION
Notice of Award of Professional Services Contract**

At its meeting on June 20, 2016, the Board of Education authorized the awarding of a contract for professional legal services to Fogarty & Hara, Esqs. with offices in Fair Lawn, New Jersey, to provide special purpose architectural services to the district for the 2016/2017 school year. The contractual amount shall be at a fee to be determined for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 176 Park Avenue, Rutherford, New Jersey.”

On roll call all members present voted ____.

DISTRICT AUDITOR

10. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Bowman & Company, LLP, as financial auditor for the district as of June 30, 2016 and for the year then ended, at a cost of \$28,700.

On roll call all members present voted ____.

DELTA DENTAL

11. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve, at the recommendation of the district’s Health Benefits Consultant, the renewal of the agreement with Delta Dental of New Jersey, Inc. to provide dental benefits coverage to eligible district employees for the 2016/2017 fiscal year, at a premium increase of 3.0% over prior year rates.

On roll call all members present voted ____.

POLICY

COMPREHENSIVE EQUITY
PLAN APPROVALS

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following Policies renewals for the Comprehensive Equity
Plan:

Section	Policy Name
<u>3327</u>	Relations with Vendors
<u>4111</u>	Recruitment, Selection and Hiring
<u>R4111.1</u>	Prohibition of Sexual Harassment
<u>4160</u>	Staff Acceptable Use of Technology
<u>4131/4131.1</u>	Staff Development; Inservice Education/Visitations/Conferences
<u>4211</u>	Recruitment, Selection and Hiring
<u>4211.1</u>	Nondiscrimination/Affirmative Action
<u>4260</u>	Staff Acceptable Use of Technology
<u>5111</u>	Admission
<u>5118</u>	Nonresidents
<u>R5118</u>	Eligibility of Non-Resident Pupils
<u>5131.1</u>	Harassment, Intimidation and Bullying
<u>5134</u>	Married/Pregnant Pupils
<u>5145.4</u>	Equal Educational Opportunity
<u>R5145.4</u>	Prohibition of Sexual Harassment Regulation
<u>5145.6</u>	Pupil Grievance Procedure
<u>R5145.6</u>	Pupil Grievance Procedure Regulation
<u>6121</u>	Nondiscrimination/Affirmative Action
<u>6140</u>	Curriculum Adoption
<u>6141</u>	Curriculum Design/Development
<u>6142.10</u>	Internet Safety and Technology
<u>6142.2</u>	English As A Second Language
<u>R6142.2</u>	Entrance and Exit Policy for ESL
<u>6142.4</u>	Physical Education and Health
<u>6143</u>	Curriculum Guides
<u>6143.1</u>	Lesson Plans
<u>6147</u>	Standards
<u>6161.1</u>	Guidelines for Evaluation and Selection of Instructional Materials
<u>6163.1</u>	Media Center/Library
<u>6164</u>	Student Disabilities Pursuant to Section 504

<u>R6164</u>	Grievance Procedure for Complaints Concerning The Board's Obligation to Disabled Persons
<u>6164.2</u>	Guidance Services
<u>6171</u>	Special Instructional Programs
<u>R6171.2</u>	Gifted and Talented
<u>6171.3</u>	At-Risk and Title I
<u>6171.4</u>	Special Education
<u>R6171.4</u>	Special Education
<u>6300</u>	Evaluation of the Instructional Program

On roll call all members present voted ____.

STUDENT ATTENDANCE
HIGH SCHOOL

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5113 Student Attendance High School on first reading. (See attached.)

On roll call all members present voted ____.

STUDENT ATTENDANCE
ELEMENTARY

3. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5113.1 Student Attendance Elementary School on first reading. (See attached.)

On roll call all members present voted ____.

STUDENT DRESS CODE

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5132 Student Dress Code on first reading. (See attached.)

On roll call all members present voted ____.

STUDENT SUPERVISION
AFTER SCHOOL DISMISSAL

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5142 Student Supervision After School Dismissal on first reading. (See attached.)

On roll call all members present voted ____.

PUPIL SAFETY

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5142.3 Pupil Safety on first reading. (See attached.)

On roll call all members present voted ____.

EXTRACURRICULAR
ACTIVITIES

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6145 Extracurricular Activities on first reading. (See attached.)

On roll call all members present voted ____.

PROMOTION AND RETENTION

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6146.2 Promotion and Retention on first reading. (See attached.)

On roll call all members present voted ____.

EARLY CHILDHOOD
EDUCATION/PRESCHOOL

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #6178 Early Childhood Education/Preschool on first reading. (See attached.)

On roll call all members present voted ____.

GRADING SYSTEM

10. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.1 Grading System on first reading. (See attached.)

On roll call all members present voted ____.

GRADING SYSTEM
GRADES 4 AND 5

11. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.2 Grading System Grades 4 and 5 on first reading. (See attached.)

On roll call all members present voted ____.

GRADING SYSTEM
GRADES K-3

12. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.3 on first reading. (See attached.)

On roll call all members present voted _____.

CLASS RANK POLICY

13. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.12 Class Rank Policy on first reading. (See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

CHANGE ORDERS
PIERREPONT SCHOOL
FIRE ALARM SYSTEM
UPGRADE

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
WHEREAS, at its June 15, 2015 meeting, the Rutherford Board of Education awarded a contract to Signal Electric Corp. in the amount of \$420,000 to upgrade the Fire Alarm System at Pierrepont School. WHEREAS, in the course of performing the renovation work, it was determined and confirmed by the district's architect that procedures, included in the original scope of the project, are not needed to be performed in order to complete the project in accordance with the Board's specifications,

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION TO approve a change order in the amount of \$11,975 to the original contract with Signal Electric Corp., due to a credit for unused allowances decreasing the total contract amount to \$408,025.

On roll call all members present voted _____.

2016/2017 APPOINTMENTS AND OPERATIONS

BOARD OPERATIONS

1. Approves Board Policies and Bylaws
2. Adoption of Code of Ethics
3. Approves of Board Secretary to Conduct Organization Meeting
4. Approves Parliamentary Procedure

1. Approves Board Policies and Bylaws

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopts and shall be governed in all actions and business to come before this Board by the written Board

Policies, Regulations, and Bylaws previously duly adopted and contained in the Board of Education Policy Book as per Bylaws 9311, 9312 and 9313.

2. Adoption of Code of Ethics

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the following Code Ethics of as per N.J.S.A. 18A:12-21 et seq. and Bylaw 9271:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow board members or others on a personal, social, racial or religious basis.
- e. I will behave toward my fellow board members with the respect due their office – demonstrating courtesy, decorum and fair play at all public meetings and in all public statements.
- f. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- g. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- h. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- i. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

- j. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- k. I will support and protect school personnel in the proper performance of their duties.
- l. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

3. Approves Board Secretary to Conduct Organization Meeting

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the Board Secretary to serve as the acting chair of the Rutherford Board of Education at the annual organization meeting.

4. Approves Parliamentary Procedure

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, to the extent consistent with State Law, Policies and By-laws of the Board will be guided by "Robert's Rules of Order".

APPOINTMENTS AND DESIGNATIONS

- 1. Appoints Board Secretary
- 2. Appoints Purchasing Agent
- 3. Appoints Insurance Brokers of Record
- 4. Appoints Professional Services
- 5. Appoints Custodian of Records
- 6. Appoints Public Agency Compliance Officer
- 7. Designates Official for Investments and Wires
- 8. Appoints ADA Officer
- 9. Appoints Indoor Air Quality Coordinator
- 10. Appoints Right-To-Know Contact Person
- 11. Appoints Affirmative Action Officers
- 12. Appoints Section 504 Officers
- 13. Appoints IPM Coordinator and Approves IPM Plan
- 14. Appoints Issuing Officer for Working Papers
- 15. Appoints Safety and Health Designee
- 16. Appoints Asbestos/AHERA Coordinator
- 17. Appoints Chemical Hygiene Officer
- 18. Appoints Attendance Officers
- 19. Appoints Designee to NJ Department of Children and Family Services
- 20. Appoints Homeless Liaison

21. Appoints District Educational Stability Liaison
22. Appoints Representative to Jointure Commission
23. Appoints NJSIAA Membership
24. Appoints Worker's Compensation Participation

1. Appoints Board Secretary

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints Mr. Joseph Kelly as Board Secretary, (N.J.S.A. 18A: 13-13, N.J.S.A. 18A:17-2, 17-5), effective July 1, 2016 to June 30, 2017; and

BE IT FURTHER RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the Superintendent of Schools as Acting Board Secretary to function in the absence of the Board Secretary effective July 1, 2016 to June 30, 2017.

2. Appoints Purchasing Agent

WHEREAS, N.J.S.A. 18A:18A-3 provides that contracts that do not annually exceed, in the aggregate, the bid threshold (currently \$40,000 for a Qualified Purchasing Agent) may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution, and

WHEREAS, N.J.S.A. 18A:18A-37, provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations, if so authorized by Board Resolution,

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, approves the appointment of the School Business Administrator as the Purchasing Agent for the district according to the rules and regulations of P.L. 1999 c.440; and BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized to award contracts up to his bid threshold of \$40,000 and establish the quote threshold at \$6,000 as per N.J.S.A. 18A:18A-2.

3. Appoints Insurance Brokers of Record

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, designates the following as Insurance Agents for the Rutherford School District Board of Education, in the County of Bergen, New Jersey, commencing July 1, 2016, through June 30, 2017:

Commercial Insurance

Morville Agency

4. Appoints Professional Services

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, designates the following as Insurance Consultants for the Rutherford School District Board of Education, in the County of Bergen, New Jersey, commencing July 1, 2016, through June 30, 2017:

Computer Management Consultant	--Computer Solutions, Inc.
Environmental Consultant	--ER&M Management, Inc.
Security Consultant	--StoneGate Associates

5. Appoints Custodian of Records

RESOLVED, the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Board Secretary as Custodian of Records in accordance with N.J.S.A. 47:1A-1 et seq. for the 2016/2017 school year; and

BE IT FURTHER RESOLVED, the Rutherford School District Board of Education indemnifies the Custodian of Records for all legal costs which might arise from this appointment.

6. Appoints Public Agency Compliance Officer

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer, and

WHEREAS, the public agency compliance officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service providers shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors; and

WHEREAS, the Board of Education has determined that the Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer;

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey hereby designates the Board Secretary as the Public Agency Compliance Officer for the 2016/2017 school year in accordance with the provisions of N.J.A.C. 17:27-3.2.

7. Designates Official for Investments and Wires

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the Board Secretary as the person responsible for any and all Board of Education investments; and

BE IT FURTHER RESOLVED that the Board Secretary or his designee be authorized to make wire transfers amongst the board accounts as may be necessary for the 2016/2017 school year.

8. Appoints ADA Officer

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Supervisor of Student Services the Americans with Disabilities Act (ADA) Officer for the 2016/2017 school year.

9. Appoints Indoor Air Quality Coordinator

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the Indoor Air Quality Coordinator for the 2016/2017 school year.

10. Appoints Right-To-Understand Contact Person

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the Right-To-Understand contact person for the 2016/2017 school year.

11. Appoints Affirmative Action Officers

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey in accordance with N.J.A.C. 6A:7-1.5 appoints the following as Affirmative Action Officers for the 2016/2017 school year:

Affirmative Action Officers:

District	--Research Assistant
RHS	--Supervisor of Technology
Lincoln	--Principal
Washington	--Principal
Union	--Principal
Pierrepont	--Principal

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the name, office address and telephone number of the Affirmative Action Officer's office; and

BE IT FURTHER RESOLVED, that the Superintendent is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a).

12. Appoints Section 504 Officers

RESOLVED, that the Rutherford School District Board of Education,

in the County of Bergen, New Jersey in accordance with 34 CFR 104.7(a) and Policy 6171 appoints the following school nurses for their respective schools, as Section 504 Officers for the 2016/2017 school year; and appoints the director of guidance as the District Section 504 Coordinator for the 2016/2017 school year,

Section 504 District-wide Coordinator:

-- Director of Guidance

Section 504 Coordinators:

RHS	-- School Nurse
Union	-- School Nurse
Pierrepont	-- School Nurse
Washington	-- School Nurse
Lincoln	-- School Nurse
Kindergarten Center	-- School Nurse

13. Appoints IPM Coordinator and Approves IPM Plan

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the district's designated Integrated Pest Management (IPM) Coordinator as per N.J.A.C. 7:30-13.3 for the 2016/2017 school year; and

BE IT FURTHER RESOLVED, to approve the IPM Plan on file in the school offices.

14. Appoints Issuing Officer for Working Papers

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Guidance at Rutherford High School or her designee as the district's Issuing Officer for Working Papers for the 2016/2017 school year.

15. Appoints Safety and Health Designee

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the Safety and Health Designee for the 2016/2017 school year.

16. Appoints Asbestos/AHERA Coordinator

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints Environmental Remediation and Management, Inc. as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 for the 2016/2017 school year.

17. Appoints Chemical Hygiene Officer

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Supervisor of Science as the district's Chemical Hygiene Officer as per 29 CFR 1910.1450 for the 2016/2017 school year .

18. Appoints Attendance Officer

RESOLVED, upon the recommendation of the Superintendent, the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the following as the Attendance Officers for the 2016/2017 school year (N.J.S.A. 18A: 38-32);

Anthony Serrao
James Ahearn

19. Appoints Designee to NJ Department of Children and Family Services

RESOLVED, upon the recommendation of the Superintendent, the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the Director of Guidance or her designee as the liaison to the New Jersey Department of Children and Families, Child Protection and Permanency (CP&P) for the 2016/2017 school year.

20. Appoints Homeless Liaison

WHEREAS, pursuant to IASA, Section 323 of P.L. 103-382, each district needs to appoint a homeless liaison to serve the families of homeless children in the district,

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the Confidential Administrative Secretary in the Superintendent's Office as the Homeless Liaison for the district for the 2016/2017 school year.

21. Appoints District Educational Stability Liaison

RESOLVED, upon the recommendation of the Superintendent, the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the Director of Guidance or her designee as the District Education Stability Liaison for the 2016/2017 school year.

22. Appoints Representative to Jointure Commission

RESOLVED, upon the recommendation of the Superintendent, to appoint the Superintendent of Schools as the district's representative to the South Bergen Jointure Commission from July 1, 2016 until the 2017 reorganization meeting.

23. Approves N.J.S.I.A.A Membership

RESOLVED, upon the recommendation of the Superintendent, that Rutherford High School be enrolled as a member of the N.J.S.I.A.A. to participate in the approved interscholastic athletic programs sponsored by the N.J.S.I.A.A. under Ch. 172, L1979 (NJSA 18A:11-3, et seq) for the district for the 2016/2017 school year.

24. Appoints Worker's Compensation Participation

RESOLVED, upon the recommendation of the Superintendent, that authorization be granted for participation in the South Bergen Region VII Workers Compensation Pool for the 2016/2017 school year.

DISTRICT OPERATIONS

1. Approves Curriculum
2. Approves Textbooks
3. Approves Nursing Services Plan
4. Approves Emergency Management Plan
5. Approves Collection and Maintenance of Pupil Records
6. Approves Chart of Accounts
7. Designates Official Newspaper for Legal Notices
8. Approves the Investment of Funds
9. Approves Facsimile Signatures
10. Approves Petty Cash Organization Accounts
11. Approves District Travel Expenditures
12. Designates Tax Shelter Annuity Companies
13. Authorizes the Use of State Contracts
14. Authorizes the Use of Joint Purchasing Agreements
15. Approves Payment of Bills Between Meetings
16. Approves Transfers of Budgeted Funds Between Meetings
17. Approves Tax Payment Schedules
18. Approves Participation in ACT
19. Approves Participation in ACES

1. Approves Curriculum

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt all existing curriculum guides and all existing programs for the Rutherford Public Schools for the 2016/2017 school year as maintained on file in the office of the Superintendent of Schools, in accordance with N.J.S.A. 18A:33-1.

2. Approves Textbooks

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the textbooks as noted on the official textbook listing for the Rutherford Public Schools as maintained in the office of the Superintendent of Schools, for the

2016/2017 school year.

3. Approves Nursing Services Plan

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the Nursing Services Plan on file in the office of the Superintendent of Schools, as required in NJAC 6A:16-2.1(b) for the 2016/2017 school year.

4. Approves Emergency Management Plan

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the Emergency Management Plan on file in the office of the Superintendent of Schools for the 2016/2017 school year.

5. Approves Collection and Maintenance of Pupil Records

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125 for the 2016/2017 school year:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities; and
- f. All other records required by the State of New Jersey Department of Education.

6. Approves Chart of Accounts

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district for the 2016/2017 school year; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designations (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

7. Designates Official Newspaper for Legal Notices

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the *Record* as the official newspaper for legal notices for the 2016/2017 school year and the *Star Ledger* be so designated should it be impossible to advertise in the *Record* for reasons of timely notice, emergency, or other reasons (N.J.S.A 18A: 22-11, 39-3 and 10:4-18); and

BE IT FURTHER RESOLVED, that personnel postings may also be placed on the district website, NJhire.com, and NJSchooljobs.com.

8. Approves the Investment of Funds

RESOLVED, that the Business Administrator/Board Secretary be authorized to invest funds not immediately needed in any authorized bank in the State of New Jersey in accordance with N.J.S.A. 18A:20-37, and report investments to the Board and also designate the state of New Jersey Cash Management Fund as a legal depository for the investment of funds for the 2016/2017 school year.

9. Approves Facsimile Signatures

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the use of facsimile signatures for the Board President, Board Secretary, Superintendent of Schools and Treasurer of School Monies for the ensuing term of the board on warrants, paychecks, and contracts for the 2016/2017 school year.

10. Approves Petty Cash Organization Accounts

WHEREAS, there has been a need to establish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy;

WHEREAS, the State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13, and Policy 3451 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;
RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey authorizes the establishment of the following petty cash funds for the 2016/2017 school year in the amounts indicated below:

<u>Location</u>	<u>Acct. Single</u>	
	<u>Amount</u>	<u>Expenditure</u>
High School	\$ 300	\$ 35
Lincoln School	\$ 250	\$ 35
Kindergarten Center	\$ 200	\$ 35
Special Services	\$ 250	\$ 35
Pierrepont School	\$ 250	\$ 35
Washington School	\$ 250	\$ 35
Maintenance Department	\$ 500	\$ 35
Union School	\$ 250	\$ 35
Gifted and Talented	\$ 100	\$ 35
Technology Dept.	\$ 100	\$ 35
Business Office	\$ 2,000	\$ 35
Athletic Department	\$ 100	\$ 35

Each primary signatory shall insure that:

- a. Petty cash funds are spent for budgeted items only.
- b. Funds are not used to subvert the regular purchasing procedures.
- c. The checking accounts are to be reconciled on a monthly basis.
- d. Petty cash is distributed in check form on the two signatures indicated above.
- e. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

11. Approves District Travel Expenditures

WHEREAS, the Rutherford Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees to ensure that travel is educationally necessary and fiscally prudent; and rate per mile permitted by the State of New Jersey, Office of Management and Budget Guidelines, or, if the employee has an unexpired negotiated agreement, as permitted by the Internal Revenue Service, therefore be it

RESOLVED, that the Rutherford Board of Education authorizes travel for regular business at an amount not to exceed \$1,500.00 per employee for the 2016/2017 school year.

12. Designates Tax Shelter Annuity Companies

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the current Tax Sheltered Annuity Companies, open for enrollment to any district employee for Section 403(B) and Section 403(b) Roth programs for the 2016/2017 school year as per N.J.S.A. 18A:66-127:

Metropolitan Life (2)

Equitable
Lincoln National
Lincoln Investment Planning
American United

13. Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and

WHEREAS, the Rutherford School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rutherford School District Board of Education desires to authorize its purchasing agent for the 2016/2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property.

14. Authorizes the Use of Joint Purchasing Agreements

WHEREAS, N.J.S.A 18A:18A-11 provides that, "The boards of education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county", and

WHEREAS, the Rutherford School District Board of Education has the need, on a timely basis, to procure goods and services utilizing joint purchasing agreements; and

WHEREAS, the Rutherford School District Board of Education desires to authorize its purchasing agent for the 2016/2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey does hereby authorize the district

purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

15. Approves Payment of Bills Between Meetings

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the board between meetings in accordance with N.J.S.A. 18A:19-4.1. Such bills which will be listed as paid at the next regular board meeting.

16. Approves Transfers of Budgeted Funds Between Meetings

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the Business Administrator to make budget transfers as needed to maintain account balances between meetings. Such transfers will be submitted to the board at the next regular board meeting.

17. Approves Tax Payment Schedules

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the schedule of tax payments from the municipality for the 2016/2017 school year as follows in accordance with N.J.S.A. 18A:13-23:

**Rutherford Board of Education – Tax Levy Collections
2016/2017**

	General Fund	Debt Service Fund	Total
July	3,906,767	263,125	4,169,892
August	3,906,767	0	3,906,767
September	2,930,074	0	2,930,074
October	2,930,075	0	2,930,075
November	2,930,075	0	2,930,075
December	2,930,075	0	2,930,075
Subtotal	19,533,833	263,125	19,796,958
January	3,255,638	1,203,125	4,458,763
February	3,255,639	0	3,255,639
March	3,255,639	0	3,255,639
April	3,255,639	0	3,255,639
May	3,255,639	0	3,255,639
June	3,255,639	0	3,255,639
Subtotal	19,533,833	1,203,125	20,736,958
Total	39,067,666	1,466,250	40,533,916

18. Approves Participation in ACT

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the district's participation in the Alliance for Competitive Telecommunications (ACT) program for the 2016/2017 school year.

19. Approves Participation in ACES

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the district's participation in the Alliance for Competitive Energy Services (ACES) program for the 2016/2017 school year.

OLD BUSINESS:

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION:

Motion by M____, seconded by M____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT:

Motion by M____, seconded by M____ that the meeting be adjourned at _____ P.M.

Vote_____